

C. K. McClatchy High School

3066 Freeport Blvd. • Sacramento, CA 95818

(916) 264-4400 • FAX 264-4499



C.K. McClatchy High School 2008-2009 Enrollment Requirements

PROOF OF RESIDENCY

The Sacramento City Unified School District will recognize certain documentation as “proof of residency” when registering a student into the District. In order to register it is required that you furnish two forms of proof of legal guardian’s address to verify residence in our attendance area:

- a) Bank statement
- b) Pay stub with employer’s printed name and address
- c) A current utility bill (SMUD, PG&E, telephone, water, garbage, etc.)
- d) Department of Social Services, Cal Works or Medi-Cal letter on letterhead
- e) Closing of escrow/title showing that the home has actually been purchased
- f) Rental agreement from a mortgage company or apartment complex with the company name, address, and telephone number pre-printed on the form.
- g) Forwarded mail with post office sticker showing new address

PROOF OF LEGAL GUARDIANSHIP

- a) Birth certificate or court documents indicating guardianship
- b) Caregiver Form/issued only by Student Services located at the Serna Center, 5735 47th Avenue, 95824
- c) Valid transcript from previous school showing student and guardian names
- d) A California driver’s license may be used to confirm guardian name

CHECKOUT PAPERS

- a) Transcript from former school
- b) Check out grades/clearance form
- c) Attendance
- d) Discipline report
- e) If student is in a special education or resource program an IEP must be presented

COMPLETE IMMUNIZATION RECORD

California State Law requires that the guardian/student provide proof of immunization upon enrollment. We must have the month and year of all shots.

- a) Polio (4 doses)
- b) DTP/TD (5 doses)
- c) MMR (2 doses)
- d) HIB (3 doses/not yet required at high school)
- e) Hepatitis B (3 doses)
- f) Hepatitis A (2 doses/not yet required at high school)
- g) Varicella (1 dose or had chicken pox)

If you have any questions regarding registration, please call the Registrar’s Office at (916) 264-4401, ext. 1006